



SUBHARTI INSTITUTE OF TECHNOLOGY & ENGINEERING
SWAMI VIVEKANAND SUBHARTI UNIVERSITY
Subhartipuram, NH58 DelhiHaridwar Meerut Bypass Road, Meerut 250 005
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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

SESSION: 2022-2023
(EVEN SEMESTER)
(BOARD OF STUDIES MEETING)



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

To,

Date: 05/10/2022

The Principal
SITE, SVSU
Meerut.

Sub: Application for approval of BOS members for the academic session of 2022-23.
Respected sir,

Following are the names of the board of studies members of Department of Electronics & Communication Engineering for the academic session of 2022-23.

Sr No	Name of Faculty Member	Designation	Role
1.	Er. Amit Kumar	Assistant Professor & HoD, ECE	Chair person
2.	Dr. Sharad Sharma	Professor & HoD, ECE, MMU, MULLANA	Outside Academic Expert
3.	Mr. Vijay Kumar	Manager, HPCL, Meerut	Outside Industry Expert
4.	Dr. Aruna Bansal	Associate Professor, ECE	member
5.	Er. Vishwas Mishra	Assistant Professor, ECE	Member
6.	Er. Supratim Saha	Assistant Professor, ECE	Member
7.	Er. Vikas Sharma	Assistant Professor, ECE	Member
8.	Er. Priyanka Saini	Assistant Professor, ECE	Member

I, therefore request you to consider approval of the same.

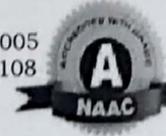
A Yours obediently

Er. Amit Kumar
HoD (ECE)
SITE, SVSU



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

To,
Dr.Sharad Sharma
Professor and Head
Department of ECE
MMU, Mullana
Haryana

Date: 10.10.2022

Dear sir,

We take privilege in inviting you for the Board of Studies Meeting in Faculty of Subharti Institute of Technology and Engineering, Swami Vivekanand Subharti University, Meerut as an External Expert Member for Electronics & Communication Engineering Department which will be conducted on 22nd October 2022 at **office of the Head of Department,ECE, RF Lab first floor**, Subharti Institute of Technology and Engineering,Meerut. We trust that you are the right person to contribute with your valuable suggestion in various fields of Electronics & Communication Engineering which can help the students community to shape themselves for their bright future. Kindly accept our invitation and confirm your visit for attending the Board of Studies meeting.

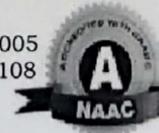
HOD (ECE)
Department of ECE
SITE, SVSU
Mobile No:9917430835

Encl: Agenda items of Meeting



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

To,
Mr. Vijay Kumar
Manager, HPCL
Meerut

Date: 10.10.2020

Dear sir,

We take privilege in inviting you for the Board of Studies Meeting in Faculty of Subharti Institute of Technology and Engineering, Swami VivekanandSubharti University, Meerut as an External Industry Expert Member for Electronics & Communication Engineering Department which will be conducted on 22nd October 2022 at **office of the Head of Department,ECE, RF Lab first floor**, Subharti Institute of Technology and Engineering,Meerut. We trust that you are the right person to contribute with your valuable suggestion in various fields of Electronics & Communication Engineering which can help the students community to shape themselves for their bright future. Kindly accept our invitation and confirm your visit for attending the Board of Studies meeting..

HOD (ECE)
Department of ECE
SITE, SVSU
Mobile No:9917430835

Encl: Agenda items of Meeting.



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

Meeting Notice

Date : 10/10/2022

A meeting of the BOS is scheduled on 22nd October 2022 at 10:00 am in the office of the Head of Department, ECE to discuss the following agenda.

1. **Agenda No. 1:** To confirm the minutes of the Board of Studies meeting held on 3RD January 2022.
2. **Agenda No. 2:** To report action taken on the minutes of Board of Studies held on 3RD January 2022.
3. **Agenda No. 3:** To consider running a new value added course in the programme of UG.
4. **Agenda No. 4:** To consider and approve Board of Examiners for theory and practical examination for the UG programme of Even Sem 2022-23.
5. **Agenda No. 5:** To encourage faculty members and students to get NPTEL certification by registering in various courses.
6. **Agenda No. 6:** To Revised the syllabus of PG course from the session 2023-24.

Any other items with the permission of the chairman.

Copy to : All faculty members of ECE Department, SITE.



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

Ref:SITE/BOS/2022/04

Date: 10/10/2022

Agenda for Meeting of Board of Studies

A meeting of Board of Studies has been scheduled on 22nd October 2022 at 10:00 AM in the office of the Head of Department, ECE. Location: RF LAB, 1st FLOOR, SITE. Following are agenda items for the same.

1. **Agenda No. 1:** To confirm the minutes of the Board of Studies meeting held on 3RD January 2022.
2. **Agenda No. 2:** To report action taken on the minutes of Board of Studies held on 3RD January 2022.
3. **Agenda No. 3:** To consider running another new value added course in the programme of UG.
4. **Agenda No. 4:** To consider and approve Board of Examiners for theory and practical examination for the UG programme of Even Sem 2022-23.
5. **Agenda No. 5:** To encourage faculty members and students to get NPTEL certification by registering in various courses.
6. **Agenda No. 6:** To Revised the syllabus of PG course from the session 2023-24.

Any other items with the permission of the chairman.



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

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ACTION TAKEN REPORT ON BOS MEETING OF January 2022

Ref:SITE/BOS/2022/05

Date: 12.10.2022

Sr No	Agenda taken	Decision	Outcome/Result
1	To consider running of value added course in the programme of UG .	It was recommended to commence the value added courses. The members reiterated that such courses would add value to their employability and provide additional skills.	Value added course named "lean six sigma" had been proposed and started from the relevant semester and executed properly.
2	To consider and approve Board of Examiners for theory and practical examination for the UG programme of Even Sem 2022-23.	Approved and recommended to COE	All the examiners were informed officially after getting approval from COE regarding the same.
3	To encourage faculty members and students to get NPTEL certification by registering in various courses	Approved and recommended to for second and third year students	Explore the NPTEL courses
4	To Revised the syllabus of PG course from the session 2023-24.	Approved and recommended for PG students.	Implemented from the session 2023-24.



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

Ref:SITE/BOS/2022/06

Date: 23/10/2022

Minutes for Meeting of Board of Studies held on 22nd October 2022 at Department of Electronics & Communication Engineering

A meeting of Board of Studies was held on **22nd October 2022** at **10:00 AM** in the office of the Head of Department, ECE. Location: RF LAB, 1st FLOOR, SITE.

Following members attended the meeting.

Sr No	Name of Faculty Member	Designation	Role
1.	Er. Amit Kumar	Assistant Professor & HoD, ECE	Chair person
2.	Dr. Sharad Sharma	Professor & HoD, ECE, MMU, MULLANA	Outside Academic Expert
3.	Mr. Vijay Kumar	Manager, HPCL, Meerut	Outside Industry Expert
4.	Dr. Aruna Bansal	Associate Professor, ECE	member
5.	Er. Vishwas Mishra	Assistant Professor, ECE	Member
6.	Er. Supratim Saha	Assistant Professor, ECE	Member
7.	Er. Vikas Sharma	Assistant Professor, ECE	Member
8.	Er. Priyanka Saini	Assistant Professor, ECE	Member

At the onset, the Chairperson BoS welcomed all the members and thanked outside experts for sparing their time. The items were taken up as per agenda.

1. Item No. 1: To confirm the minutes of the Board of Studies meeting held on 3rd January 2022.

Resolution: The member confirmed the minutes

2. Item No. 2: To report action taken on the minutes of Board of Studies held on 3rd January 2022.

Resolution: The members noted the action taken

3. Item No. 3: To consider running another new value added course in the programme of UG as per the annexure.



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

Resolution: It was recommended to commence the value added courses. The members reiterated that such courses would add value to their employability and provide additional skills.

4. *Item No. 4:* To consider and approve Board of Examiners for theory and practical examination for the UG programme of Even Sem 2022-23.

Resolution: Approved and recommended to COE

5. *Item No.5:* To encourage faculty members and students to get NPTEL certification by registering in various courses.

Resolution: Introduce new courses for the second and third year students.

6. *Item No.6:* To Revised the syllabus of PG course from the session 2023-24.

Resolution: Syllabus of PG course from the session 2023-24 will be revised.

There being no other matter, the meeting was concluded with a vote of thanks to the chair.

Er. Amit Kumar
HoD , ECE
SITE, SVSU